



MEETING: VZSW Board Meeting	LOCATION:	Teams
TIME: 1000hrs - 1300hrs	DATE:	14 th March 2023
<p>Board Members In Attendance:</p> <p>Cllr Stuart Hughes Cabinet Member for Highway Management, Devon County Council (Vice Chairman) Cllr Martyn Alvey Cabinet Member for Environment and Climate Change, Cornwall Council Cllr Roger Croad Cabinet Member for Community, Public Health, Transportation and Environmental Services, Devon County Council</p> <p>Philip Robinson Service Director for Street Services (Items 1 to 10), Plymouth City Council David Davies PACTS (Item 1) Wayne Rawlins Area Manager, Devon and Somerset Fire and Rescue (Items 10 to 14) (AP, Road Safety Officer, Devon and Somerset Fire and Rescue Service - substitute)</p> <p>Rebecca Edmond Head of Planning and Development, Operations, National Highways (Items 1 to 12)</p> <p>Jim Kirkwood CEO, TTC Sharon Haynes Director of Client Services, TTC Jamie Hulland Deputy Director, Planning, Climate Change, Environment and Transport Directorate, Devon County Council</p> <p>VH Head of EPRR, SWAST MT Area Manager, Cornwall Fire and Rescue Service</p> <p>Officers in Attendance:</p> <p>SB Head of Business Accountancy, Devon and Cornwall Police (Items 1-6) NW VZSW Partnership Manager EC VZSW Management Accountant, Devon and Cornwall Police CG VZSW Strategic Analyst MJ Senior Traffic Engineer, Plymouth City Council JC VZSW Comms and Engagement Coordinator AL Road Safety Manager, Devon and Cornwall Police CL Head of Communications, DAAT (Items 1-10) RM Strategy, Policy and Performance Officer, Office of Police and Crime Commissioner CI BA Roads Policing, Devon and Cornwall Police HG VZSW Project Support (<i>Minutes</i>)</p> <p>Presentations by:</p> <p>IF& MPC IH Principal Transport Officer (Road Safety), Cornwall Council & Motorcycle Casualty Reduction Officer, Devon and Cornwall Police RKW Force Operations Manager, Road Safety Team, Devon and Cornwall Police AP Road Safety Officer, Devon and Somerset Fire and Rescue Service JA Road Casualty Reduction Team Leader, Devon County Council</p> <p>Apologies: Alison Hernandez (OPCC), Cllr Jonathan Drean (Plymouth City Council), Cllr Connor Donnithorne (Cornwall Council), Cllr Laura Wright (Exeter City Council), Cllr Mike Morey (Torbay Council), ACC Glen Mayhew (Devon & Cornwall Police), HH (Devon Air Ambulance Trust) , Nicola Allen (OPCC) , KP (University Hospitals Plymouth), Tim Bunting (Cornwall Air Ambulance Trust), ES (Royal Cornwall Hospitals Trust), Victoria Fraser (Cornwall Council) , Dr Tim Nutbeam (Devon Air Ambulance), Kevin Mowat (Torbay Council), Antony Bartlett (Cornwall Fire and Rescue Service), Alan Denby (Torbay Council)</p>		

ITEM	DETAILS
1	<p><u>Welcome and introductions</u> The Chairman welcomed everyone to the meeting. There was acknowledgement of members who had sent apologies, together with those who were acting as substitutes.</p> <p>David Davies advised the group that he would be leaving his post as Director of PACTs at the end of March and his successor would be Jamie Hassall. He showed his appreciation for his involvement with the development of Vision Zero South West. David Davies advised that a bid had been put into DfT (jointly with RSGB) to set up a forum for local Vision Zero Partnerships and if successful hoped that the partnership would support it.</p>
2	<p><u>Declarations of interest</u> No one declared an interest.</p>
3	<p><u>Roll Call of Fatalities</u> The Chairman read out a roll call of fifteen individuals who had lost their lives on Devon and Cornwall's Road network between 12th December 2022 and 12th March 2023 to focus the minds of Board members as to the purpose of the VZSW partnership.</p>
4	<p><u>Minute's silence to reflect on those who have died and their loved ones</u> A minute's silence was held to reflect on those who had died on the roads of Devon and Cornwall since the last Board meeting.</p>
5a	<p><u>Minutes of previous meeting</u> The draft minutes from the Board meeting held on 12th December 2022 were agreed as true and accurate.</p>
5b	<p><u>Matters Arising – Actions Update</u> Board members did not have any queries on the updates provided and therefore agreement was made to close those highlighted.</p>
6	<p><u>Finance Report</u> SB provided a summary of the report that was disseminated to the Board prior to the meeting. SB highlighted Appendix B for income levels which have exceeded projections and went on to explain that as expected, running costs had increased slightly due to increased offence volume. Surplus funding projected to be £1.189m a £383k uplift since the last report in October, a result of additional speed detection officers and new/upgraded cameras. Estimated pooled fund, is approximately £2.4m this takes into account all committed expenditure and remaining contingency held.</p> <p>RECOMMENDATION: The Board be made aware of the financial position as of 31st January 2023.</p> <p>OUTCOME: The Board were assured of the recommendation as presented and laid out.</p>
7	<p><u>Comms and Engagement</u> JC provided a summary of the Comms and Engagement update (12/12/22 to 01/03/23) that was circulated to the Board prior to the meeting.</p> <p>Cllr Alvey asked whether it was possible for Council comms teams to be sent wording how money from educational courses comes back into road safety initiatives; this would help to dispel myths.</p> <p>ACTION: JC to prepare wording relating to how money from educational courses is used for road safety initiatives and to send to comms teams of partner organisation/other media areas.</p> <p>Jim Kirkwood praised the work that JC produces, in particular he was keen to know more about the work on motorcyclist behaviour change and whether this could be shared.</p> <p>ACTION: JC to circulate documents to the Board regarding the motorcyclist behaviour change campaign.</p> <p>OUTCOME: The Board were assured of the Comms and Engagement update as presented and laid out.</p>

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VZSW Partnership Report

NW and AL presented a PowerPoint that was circulated to Board members prior to the meeting. This provided an assurance update in relation to Activity A, RSDP tracker, Activity B and the Risk Register.

Post meeting correction: the approved sum set out on slide 9 of the VZSW RSDP Assurance PPT should have said £1,612,200 not £1,517,200. This takes into account the additional £70,000 approved at September's Board to create £100,000 overall budget covering a 3-year contract for VZSW B040 & VZSW B043 and wider post-crash care work and the £25,000 approved via email on 10.02.23 to purchase the limited edition BMW engagement bike (as noted in Item 10). PPT also amended to reflect this.

Sharon Haynes advised that the use of the new portal for booking that provides a link to TTC; this enabled client to book directly with TTC. The conversion rate is being monitored and telephone calls have increased. Sharon Haynes to provide an update at the next board Meeting:

ACTION: Sharon Haynes to provide an update regarding client contacts now that changes to the booking portal have been made at the next Board meeting.

AL advised that the 2022 CSW annual report has been shared with colleagues. HG to ensure that this and the force strategy are shared alongside the finalised minutes.

ACTION: HG to send the CSW 2022 Annual Report and Force Strategy to Board members alongside the draft minutes.

AL advised Acusensus/Aecom would be potentially attending the AGM Board meeting in June to provide information on roadside AI technology and proposals on how AI could be used throughout Devon and Cornwall.

ACTION: AL to confirm with Acusensus/Aecom regarding their attendance to Board in June.

Risk Register – NW updated the Board and advised that the intention is to speak to each of the partners to ensure that they were comfortable with the risks assigned to their organisations before presenting a final recommendation to the Board, in September.

ACTION: NW to speak to representatives from each organisation regarding risks assigned to them before a final recommendation is made.

A discussion followed regarding the use of motorcycle police officers at Community Speedwatch sites to enable enforcement; The Chairman said it was a good initiative.

Jamie Hulland questioned whether there was any learning that could be taken from the evaluation of the cameras for cyclists in Devon and to use this in other areas. NW advised that there were a fairly high number of submissions of footage from cyclists each month and therefore having a positive output. NW considered whether there was a potential for an annual commitment made to cameras so that they could be utilised by other cycling groups.

ACTION: NW to share evaluation survey of the cameras for cyclists in Devon with Cornwall, Torbay and Plymouth and will discuss whether further funding needed in RSDP update in September.

RM questioned whether there was the potential for cameras to be used by pedestrians. This led to further discussion regarding the use of cameras for School Crossing Patrols (SCP) and the pedestrian Pilot.

ACTION: NW to speak to MJ regarding the use of cameras for pedestrians, (including SCP's) and report back to the board.

OUTCOME: The Board was assured of the progress as presented and laid out.

9

VZSW Performance

The presentation given by CG was not circulated prior to board so as to reflect latest data, it was confirmed that this would be circulated post meeting with draft minutes. The presentation included a

KSI update, an update on the safety performance indicators (SPI) and measures and progress regarding the Road User Survey.

CG advised that the Data Quality Reviewer post had allowed validation checks to be undertaken. CG highlighted anomalies regarding what injuries would be categorised as 'other head' or 'other chest' injuries. Clarification from the DfT had been sought regarding injuries within these categories and this has resulted in a 5% reduction in serious casualties in 2022. There is no intention to review casualties prior to 2022 as it would conflict with information held by DfT.

In 2023 the Data Quality Reviewer will be making phone calls to casualties in the 'serious' category, (not those being followed up as part of a serious collision investigation), to clarify their final injury rather than those defined at the scene of the collision.

Jamie Hulland questioned whether because 2020 and 2021 figures were Covid years, if this would impact on the downward trajectory. CG advised that the intention is to undertake an in-depth analysis on traffic volume in 2022 and when this is established what the trajectory is. However, initial thoughts that there was a downward trend.

ACTION: CG to undertake an in-depth analysis on traffic volumes in 2022 to determine whether volumes are the same as pre-covid levels.

JA stated that it was interesting that although focus is on KSI that there were also changes in overall number of collisions. CG advised that her team now have access to police details that can break down the severity of a serious (serious, moderately serious and a less serious).

Rebecca Edmond noted that there were two performance indicators for speed, one for national roads and another for local roads, but this distinction was not used for other areas e.g., mobile phone usage and questioned why this was the case. CG advised that some of the PI's had been adopted by PACTS and they had split it between local and national roads. One other factor was that on local roads speeds would be lower rather than on national routes.

RM advised that the PowerPoint presentation would need circulating to Board members.

ACTION: CG ensure copy of the VZSW Performance presentation is sent to Board members.

OUTCOME: Board was assured of performance and progress as presented and laid out.

10

Motorcycle Business Case

IF and MPC IH presented a PowerPoint to summarise the motorcycle proposals, contained within the Board paper sent to Board members prior to the meeting seeking approval for £227,000.

MJ questioned whether there would be centrifugal forces associated with the simulator. MPC IH advised that the motorcycle would be on a moving platform and therefore this was accounted for.

CI BA highlighted that the aim was also to take the simulator to schools, colleges and universities and therefore a tool for reaching out to younger riders. It was confirmed that the simulator could replicate a high powered or lower powered bike. Wayne Rawlins questioned how the simulator would link in with the BikerDown initiative. IH advised that that he was in contact with DSFRS and that the simulator would be joint shared and would link with other biker initiatives.

RM questioned the use of the simulator as a possible diversion from prosecution as this was not identified in the papers sent to members prior to the meeting. MPC IH advised this related to the Operation One Chance and worked on the basis that there is a point of self-reflection at the roadside and was a key opportunity to address behaviour and also an opportunity to measure effectiveness (feedback confirmed 89% success). Continuation of this through the use of simulator would help to change rider behaviour.

RM questioned whether the DfT were happy with this work running alongside the simulator. CI BA advised that contact has been made with the DfT and they are happy with the proposals. Devon and Cornwall own the simulator but required to work with other Forces to share best practice.

AL highlighted that 'a diversion from prosecution' may not be the correct terminology and that all diversions would be dealt with by UKROEd. The simulator could be used at the officer's discretion and would not be used if there is any evidence of a Section 3 RTA offence.

RM questioned whether there was a need to pilot Doc Bike signs. IF advised that although Doc Bike had been used elsewhere in the country with success shown, it had not been used in Devon and Cornwall. He went on to say that he was mindful that we also used Shiny Side UP signs which are route based treatments whereas Doc Bike is single junction locations so wanted to pilot to monitor effectiveness, so we know in future whether to continue this activity.

RM went on to question whether learning was going to be taken from the VZSW cycle signage which has appeared at locations, but it was confirmed this was an existing activity targeting cyclists.

The Chairman queried whether we were asking for £227,000 or £226,000 both figures shown in paper. Confirmed it was £227,000, paper will be corrected post meeting.

RECOMMENDATION:

- a) Approve £227,000 of activity to be added to the RSDP.
- b) Be assured that all procurement will be in line with rules and thresholds of partner organisation.

DECISION:

It was moved by the Chairman, that the recommendations as laid out were approved, this was seconded by VZSW PM (on behalf of Philip Robinson who supported all proposals before leaving meeting) and wider support shown by other Board Members.

11 Increased Community Speed Detection

RKW provided a verbal summary of the paper that was disseminated to the Board prior to the meeting. RKW highlighted the benefits of an increase in the number of Lasertech International (Lti) TruCam 2 laser devices, for the use of identified Special Constables to increase ability to carry out speed detection work within communities. Four Special Police Constables are currently undergoing training and shadowing Officers. It is expected that two will soon be ready and will be considered to carry out activity independently.

RECOMMENDATIONS:

- a) Approve £48,500 to be added to the Road Safety Delivery Plan and include ongoing maintenance (£279 per unit per annum), into the five-year business plan.
- b) Be assured that D&C Police as delivery partner have a compliant procurement route.

DECISIONS:

It was moved by the Chairman, that the recommendations as laid out were approved, this was seconded by Cllr Alvey and with wider support shown by other Board Members:

12 Younger Driver Funding Proposal

AP provided a PowerPoint presentation summarising the details previously sent in a paper to Board members setting out the proposals and funding ask of £73,100. The presentation showed that young drivers and their passengers (17-24 year olds) are identified as one of the most vulnerable road user groups and six highlighted initiative areas:

1. Learn 2 Live presentation deliver
2. Filming for new Talking Heads films
3. Learn 2 Live (L2L) and, 'talking heads' films and
4. Survive the Drive, L2L Parents events,
5. Survive the drive Events,
6. CDP course/events and Evaluation.

RM questioned point 3.4 within the paper (Item 12) in terms of requested finances, which seemed low. AP advised that Exeter university would be providing the graduate. The money requested related to the background work required to enable the research. RM asked whether there was

confidence that a graduate would be found. AP advised that although there were no specific names of a graduate currently, there was confidence it would be confirmed by June when study programmes were allocated. NW added recruitment to secure a VZSW researcher/evaluator is hoped to get underway soon and could potentially provide an alternative to Exeter university if required.

RECOMMENDATIONS:

- a) Approve all 6 elements of the funding bid, as detailed in Table 1 of the paper, to enable the continued work of the VZSW Young Driver Thematic working group with this vulnerable road user group.
- b) Be assured that all procurement will be in line with rules and thresholds of partner organization.
- c) Approve, Learn2Live (L2L) and Survive the Drive (StD) to become an annual commitment built into the 5-year business plan.

DECISIONS:

It was moved by the Chairman, that the recommendations as laid out were approved, this was seconded by Cllr Croad and with wider support shown by other Board Members:

13

Intel Hub Temporary Resource

JA summarised the paper issued to board members prior to the meeting. JA highlighted the need for additional road safety intelligence support in the short-term to maintain resilience and enhance the analysis hub. The arrangement would be temporary and would be funded by underspend from the vacant Intelligence Researcher post, whilst the development of a longer-term proposal to expand the intel hub is made.

RECOMMENDATION:

- a) Approve a 6-month contract with Devon and Cornwall Police through Adecco on an agency basis. The value of this is expected to be in the region of £9000 and can be fully funded from salary underspend.

DECISION:

It was moved by the Chairman that the recommendation as laid out were approved, this was seconded by Cllr Alvey with wider support shown by other Board Members:

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AOB

NW reminded members that an area on the VZSW website had been developed to publish all agendas, minutes, papers and presentations of VZSW Governance Board meetings. Meetings back to August 2021 (date of official signing of the MoU) will be published. Minutes will only be published once they have been approved by the subsequent quarterly VZSW Governance Board. It is proposed that printed decisions will be available shortly after each Board meeting is held.

NW informed that although Rebecca Edmond had left the meeting within Item 12, that a message had been left on the 'chat'. Rebecca Edmond considered whether there needed to be a discussion regarding a wider strategy that covers a greater part of the region. NW has agreed to meet with Rebecca Edmond offline.

ACTION: NW to speak to Rebecca Edmond off-line regarding a possible regional strategy.

Meeting Concluded: 1255hrs

Next meeting: 14th June 2023 at 0930hrs - Exeter Racecourse